



CABINET – 7 JULY 2015

NOTIFICATION TO COUNCIL MEMBERS OF THE DECISIONS MADE

The Cabinet made the decisions below at its meeting on 7 July 2015.

Each decision will come into effect at 10:00am on Wednesday 15 July 2015 unless it is called-in under the procedure set out in the Council's Constitution.

Any decisions marked by an asterisk are considered to be urgent and are not subject to the call-in procedure.

AGENDA ITEM NO	PART 1 ITEMS
1	<p>Minutes</p> <p>RESOLVED</p> <p>That the minutes of the meeting of the Cabinet held on 2 June 2015 be signed as a correct record.</p>
5	<p>Making the Loxwood Neighbourhood Plan</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the Loxwood Neighbourhood Plan be made part of the Development Plan for Chichester District (excluding the area within the South Downs National Park).</p>
6	<p>Adoption of the Chichester Local Plan: Key Policies</p> <p>RECOMMENDED TO COUNCIL</p> <p>1) That the submitted <i>Chichester Local Plan: Key Policies 2014 – 2029</i>, amended to include all the main modifications recommended by the planning inspector to make the plan sound, together with other more minor modifications already agreed with the inspector, be adopted and published (including any consequential and other appropriate minor amendments) in accordance with Regulation 26 of the <i>Town and Country Planning (Local Planning) Regulations 2012</i>.</p>

	<ol style="list-style-type: none"> 2) That the <i>Chichester's Southern Gateway</i> supplementary planning guidance remains as a material consideration where relevant to applications for planning permission. 3) That the <i>Sites in Chichester City North Development Brief</i> remain as a material consideration where relevant to applications for planning permission. 4) That the <i>Provision of Service Infrastructure related to new development in Chichester District</i> supplementary planning guidance remains as a material consideration until it is superseded by the <i>Planning Obligations and Affordable Housing SPD</i>, which will be adopted at the same time as the <i>Community Infrastructure Levy Charging Schedule</i>. 5) That it is noted that the <i>Interim Statement on Planning for Affordable Housing</i> is superseded by the adoption of the Local Plan.
7	<p>Recommendation from the Development Plan and Infrastructure Panel - Revised Local Development Scheme 2015-2018</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the draft revised Local Development Scheme 2015-2018 be approved for publication on Chichester District Council's web site, subject to the following changes:</p> <p>Paragraph 4.1, final bullet: change date of The Loxwood Parish Neighbourhood Plan from 2014 to 2015.</p> <p>Paragraph 7.11: add bullet to refer to existing business continuity arrangements.</p>
8	<p>Enterprise Gateway Project, Plot 12 Terminus Road, Chichester</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1) Having noted the updated information relating to the capital cost of the project, the operating income and the return on the investment referred to in section 5.3 which is outlined in the Appendix, that the continuation of the project be approved, subject to consultation with the Cabinet Member for Commercial Services and her special adviser. 2) That £88,500 of the allocated budget be released to appoint an architect and design team consultants to proceed to planning stage and to tender for the construction of the Centre; and that a further report is to be presented to Cabinet on the outcome of the construction tender process. 3) Following the completed tender process for the operational management that contractor A in the appendix section three (exempt information) be approved as the operational management company, subject to the eventual delivery of the project. <p>RECOMMENDED TO COUNCIL</p>

	<p>Having noted that the total estimated cost of the project is £6,245,860 (details in appendix section 1.0 (exempt information)), that the additional budget of £2,224,860 be allocated from capital reserves.</p>
9	<p>Disciplinary action against statutory officers: The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015</p> <p>RECOMMENDED TO COUNCIL</p> <ol style="list-style-type: none"> 1) That the provisions, extracted from ‘The Local Authorities (Standing Orders) (England) (Amendment) Regulations 2015’, as set out in Appendix 1 to the Cabinet report, be substituted for the current Procedural Standing Order 28. 2) That consideration of an updated Disciplinary Procedure for the Chief Executive, Section 151 Officer and Monitoring Officer be deferred pending the outcome of national negotiations. 3) That the terms of reference of the Appeals Committee be expanded, as set out in Appendix 3 to the Cabinet report, to incorporate the terms of reference of the Executive Directors and Heads of Service Disciplinary Appeal Panel and the Redundancy Appeal Panel, and that these two Panels be abolished; 4) That members be appointed to the Investigation and Disciplinary Committee and the Appeals Committee on the nominations of the political groups on the basis that one minority group member is appointed as a substantive member of each committee.
10	<p>HR Policies Report Statement</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the revised Disciplinary and Contract Termination Procedure and Flexible Working Policy be approved.</p>
11	<p>Boundary Review of West Sussex County Council</p> <p>RECOMMENDED TO COUNCIL</p> <p>That the Boundary Review Panel be authorised to respond to West Sussex County Council’s proposed scheme of county electoral divisions for Chichester District, to West Sussex County Council and/or to the Local Government Boundary Commission for England by the end of August 2015.</p>
12	<p>Developing a New Strategy for the Visitor Economy</p> <p>RESOLVED</p>

	<ol style="list-style-type: none"> 1) On the recommendation of the Overview and Scrutiny Committee, that Option 4 as set out in section 9.1 of the Report of the Tourism Task and Finish Group be agreed:- 'That the Council sets out a brief but clear vision which sets the aspiration, establishes the baseline information and leads the initiative required to bring partners together to develop the visitor economy under one robust and coherent strategy and five-year plan.' 2) That the Project Initiation Document for 'Developing a New Strategy for the Visitor Economy' be approved and that, noting the detail of funding required totalling £65,000, funding of £46,000 be requested from the Pooled Business Rate Fund and £19,000 from CDC reserves be approved to cover this expenditure.
13	<p>Combined Heat and Power (CHP) plant replacement at Westgate Leisure Centre, Via Ravenna, Chichester</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1) Having considered the tender report (Exempt Appendix) prepared by Pope Consulting Limited, that the existing three Combined Heat and Power units be replaced with a single unit under a capital purchase (CAPEX) scheme. 2) That Tenderer 2 be approved as the preferred bidder, subject to the application of sensitivity analysis to the bid. 3) That the balance of the existing budget (amounting to circa £115,000) be released for the replacement of the three existing gas engines and that an additional £80,000 be released from capital reserves to fund the new CHP and associated costs and fees.
14	<p>Disposal of Land for New RNLI Station, Selsey</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1) That the disposal of the land at Kingsway, Selsey, be approved on the terms as set out in the recommendation under paragraphs 5.1 to 5.3 of the report and subject to independent access to the toilet facilities. 2) That, in the event that any further terms require further negotiation, the Head of Commercial Services be authorised to agree the final terms of sale.
15	<p>Chichester Contract Service: Procurement of new refuse collection vehicles</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1) That three 26 tonne (Gross Vehicle Weight) refuse collection vehicles (paragraph 5.1) be purchased from tenderer D at a total cost of £505,600 excluding VAT. 2) That the required funds, totalling £505,600 as explained in paragraph 7.1,

	<p>be released from the Asset Replacement Fund.</p>
16	<p>Carry Forward Requests</p> <p>RESOLVED</p> <p>That, as recommended by the Corporate Governance and Audit Committee, the requests set out in the Appendix, totalling £215,000, for budgets to be carried forward to 2015/16 be approved.</p>
17	<p>Future Provision of the Pest Control Service</p> <p>RESOLVED</p> <p>(1) That expressions of interest be sought from suitably qualified and experienced contractors to operate the council's Pest Control service</p> <p>(2) That the Head of Housing and Environment Services be authorised to award the contract and determine the period in accordance with financial standing orders.</p>
18	<p>Review of the Internal Lettings Agency (Homefinder)</p> <p>RESOLVED</p> <p>That the internal lettings agency (Homefinder) be continued.</p>
19	<p>Draft Homelessness Strategy 2015-2020</p> <p>RESOLVED</p> <p>(1) That the draft Homelessness Strategy 2015-2020 for Chichester District be approved for consultation.</p> <p>(2) That the Head of Housing and Environment Services be authorised (following consultation with the Cabinet Member for Housing and Planning) to consider the representations arising from the consultation exercise and, provided the representations do not request significant amendments, to approve adoption (with minor amendments if considered appropriate) of the Strategy.</p>
20	<p>Development of Amenity Sites owned by Hyde</p> <p>RESOLVED</p> <p>1) That the proposed protocol at the revised appendix be approved and that the Head of Housing and Environment Services be authorised, following consultation with the Cabinet Member for Housing and Planning, to give the Council's consent to the development of amenity sites, excluding</p>

	<p>garage sites, as she considers satisfies the criteria in the protocol, unless there are significant objections from the ward member or parish council.</p> <p>2) That authorisation for the Council to enter into a Deed of Release for each site and any other related documents is delegated to the Head of Housing and Environment Services without referral back to Cabinet, following the grant of planning permission for the consented proposal.</p> <p>3) That the Council forgoes making a charge for the release of the covenant, where warranted by the circumstances of the individual case and where the land is to be developed for affordable rented housing.</p>
21	<p>Council Tax Reduction Scheme for 2016/17</p> <p>RESOLVED</p> <p>(1) That the Head of Finance and Governance be authorised, following consultation with the Cabinet Member for Finance and Governance, to prepare and consult upon a draft 2016/17 Council Tax reduction scheme, to be brought back to Cabinet for recommendation to Council in December.</p> <p>(2) That the principle of making a grant to Parish Councils in relation to the Council Tax reduction scheme be continued in 2016/17 but the amount be reduced in line with the reduction in government grant to the Council.</p>
22	<p>Licensing Act 2003 - The Council's proposed Draft Statement of Licensing Policy 2016 - 2021</p> <p>RESOLVED</p> <p>1) That the draft revised Statement of Licensing Policy for the period 2016 – 2021 for Chichester District be approved for public consultation.</p> <p>2) That the Head of Housing and Environment Services be authorised to consider any representations arising from the consultation exercise and, provided the representations do not require significant amendments to the draft Policy, to recommend adoption to Full Council on 15 December 2015 (with minor amendments if considered appropriate) following consultation with the Cabinet Member for Environment.</p> <p>3) That the Head of Housing and Environment Services report back on adoption to the Alcohol and Entertainment Licensing Committee and Cabinet in circumstances where significant amendments to the Policy are required in her opinion following consultation with the Cabinet Member for Environment.</p>
23	<p>Post Project Evaluation - The Grange Community and Leisure Centre</p> <p>RESOLVED</p>

